## **CONTRACT APPROVAL FORM**

| Contract Information         |                 |
|------------------------------|-----------------|
| Counterparty/Contractor Name | Contract Amount |
|                              |                 |
|                              |                 |
| Contract Purpose/Description |                 |
|                              |                 |

| Approver Details |               |
|------------------|---------------|
| First Name       | Last Name     |
|                  |               |
|                  |               |
| Job Title        | Email Address |
|                  |               |

## **Terms and Conditions:**

- I have reviewed the terms and conditions outlined in the contract.
- I confirm that the terms and conditions are in line with company policies and standards.

## **Approval Justification:**

- I have assessed the necessity and appropriateness of this contract for the company's needs.
- This contract aligns with the company's goals and objectives.

## **Approval Details:**

- I acknowledge my responsibility in approving this contract on behalf of the company.
- I confirm that I have the authority to approve this contract.

| Approver Signature: | Approval Date: |
|---------------------|----------------|
|                     |                |