

CUSTOMS CLEARANCE REQUEST FORM

| Company Information | | | |
|---------------------|---------------|----------------|----------|
| Company Name | | | |
| Street Address | City | State | Zip Code |
| | | | |
| Phone Number | Email Address | Date Requested | |
| | | | |

| Shipment Information | | |
|----------------------|----------------------|--------------------------|
| Port of Entry | Description of Goods | Anticipated Arrival Date |
| | | |

| Commercial Invoice | | | | |
|--------------------|--------------|----------|------------|-------------|
| Invoice Number | Invoice Date | Quantity | Unit Price | Total Value |
| | | | | |

| Packing List | | | |
|--------------------|----------------|--------------------|--------------------|
| Number of Packages | Package Weight | Total Gross Weight | Package Dimensions |
| | | | |

| Bill of Lading | | | |
|------------------|---------------|----------------------|-----------------|
| Bill of Lading # | Shipping Line | Vessel/Aircraft Name | Port of Loading |
| | | | |

| Country of Origin Certificate | |
|-------------------------------|-------------------|
| Certificate Number | Country of Origin |
| | |

| Customs Declaration | | | |
|---------------------|---------------|-------------|-----------------|
| HS Code | Customs Value | Import Duty | Tax Information |
| | | | |

| Importer of Record Information | | |
|--------------------------------|---------|---------|
| Importer Name | Address | EIN/SSN |
| | | |