

ACCOUNT CLOSURE CONFIRMATION LETTER

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Subject: Account Closure, Account #

Dear :

This letter serves as confirmation that your account has been successfully closed as per your request.

The closure process has been completed, and you will no longer have access to the services associated with your account. Please ensure that any recurring payments linked to this account have been appropriately updated or canceled to avoid any unintended transactions.

If you have any outstanding balances or if there are any final steps required from your end, we will provide the necessary details in a separate communication.

Thank you for being a valued customer. Should you have any further inquiries, please don't hesitate to contact our customer support team at or .

Sincerely,