

# WATER SERVICE DISCONNECTION NOTICE

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RE: Water Service Disconnection, Account #

Dear ,

We regret to inform you that your water service will be temporarily disconnected due to . This disconnection is scheduled to take place on at .

We understand the inconvenience this may cause and encourage you to promptly settle any outstanding balances, make payment arrangements, or address any necessary repairs to avoid interruption in your water supply.

Should you require assistance or have any questions regarding this notification, please do not hesitate to contact our customer service team at .

We appreciate your cooperation and understanding in this matter. Thank you for being a valued customer.

Sincerely,